



115 West South St., Centerville, Indiana 47330

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## **Transfer Student General Information, Guidelines and Application For the 2017-18 School Year**

### **GENERAL INFORMATION**

Centerville-Abington Community Schools is accepting new applications only for students during the 2017-18 schools year.

An application is to be completed for:

- **Students living outside Centerville-Abington Community Schools in K-12.**

To be a resident student, a student's parent or guardian must reside in either Abington or Center townships.

### **Administrative Guidelines**

**The Centerville-Abington Community Schools ("Centerville") will enroll students who reside outside of its district boundaries under the following conditions as described in Indiana Code 20-26-22-32:**

- 1.) The governing body of a school corporation shall annually establish the number of transfers the school corporation has the capacity to accept until June 27, 2018. For the 2017-18 school years until June 28, 2018, the allowable transfers at each grade level follow:
  - Kindergarten – no limit
  - First Grade – no limit
  - Second Grade – no limit
  - Third Grade – no limit
  - Fourth Grade – no limit
  - Fifth Grade – no limit
  - Sixth Grade – no limit
  - Seventh Grade – no limit
  - Eighth Grade – no limit
  - Ninth Grade – no limit
  - Tenth Grade – no limit
  - Eleventh Grade – no limit
  - Twelfth Grade – no limit

- 2.) Except as provided in paragraph number 5, Centerville may not deny a request for a student to transfer into Centerville if the student requesting to transfer:
  - a. Has a brother or sister who is already attending Centerville, or
  - b. Has a parent who is **full time employee** of Centerville-Abington Schools **and works at least 30 hours a week.**
  
- 3.) Centerville does not limit the number of new transfers at each grade level at Rose Hamilton Elementary, Centerville-Abington Elementary, Centerville-Abington Junior High School and Centerville Senior High School in order to ensure that a student as described below will be accepted as a transfer student:
  - a. A student who attends Centerville as a transfer student during a school year may continue to attend Centerville in subsequent years **as long as one meets the criteria established by the state in number 5. An application for transfer must be completed each year and the transfer student's status will be reviewed annually by the principal.**
  - b. A student requesting a transfer who is a member of a household in which any other member of the household is a student at Centerville; and
  - c. A student requesting a transfer who has a parent who is a **full time employee of Centerville-Abington Community Schools who works at least 30 hours a week.**
  
- 4.) Notwithstanding paragraphs numbered 3 and 4 above, Centerville will deny a request for a student to transfer to Centerville if the student has been suspended (as defined in Indiana Code 20-33-8-7) or expelled (as defined in Indiana Code 20-33-8-3) during the twelve (12) months preceding the student's request to transfer under this section:
  - a. For ten (10) or more days
  - b. For a violation of possession of firearms, deadly weapons, and/destructive devices under Indiana Code 20-33-8-16;
  - c. For causing physical injury to a student, a school employee, or a visitor to the school; or
  - d. For a violation of the school corporation's drug or alcohol rules.
  
- 6.) The parents of a student completing a transfer application are responsible for providing Centerville with records or other information necessary for Centerville to determine whether the request to transfer may be denied upon paragraphs numbered 1, 4, 5, and 6 above
  
- 7.) Bus transportation may be provided for transfer students if the (1) bus has space, and (2) the location of the residence for pickup and delivery is located within the Centerville-Abington Community School Corporation boundaries and along a current bus route. Routes will be determined by residences of the resident students and are subject to change. Routes will be reviewed annually.

Updated 9.12.17

## 2017-18 Application for Transfer for Centerville-Abington Community Schools

Centerville-Abington Community Schools is accepting new applications only for students in the 2017-18 school year.

**Date of application** \_\_\_\_\_

Father's Name \_\_\_\_\_ Street Address \_\_\_\_\_

Apt/Box/Trailer# \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Email address \_\_\_\_\_

Place of Employment \_\_\_\_\_

Employer's Address \_\_\_\_\_ Work Phone Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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Mother's Name \_\_\_\_\_ Street Address \_\_\_\_\_

Apt/Box/Trailer# \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Email address \_\_\_\_\_

Place of Employment \_\_\_\_\_

Employer's Address \_\_\_\_\_ Work Phone Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

### STUDENT INFORMATION

| Student Name | Age   | Grade in<br>2017-18 | Name & Location of school last attended |
|--------------|-------|---------------------|-----------------------------------------|
| _____        | _____ | _____               | _____                                   |
| _____        | _____ | _____               | _____                                   |
| _____        | _____ | _____               | _____                                   |

**How did you find out about open enrollment at Centerville-Abington Community Schools?**

**Submit this page to Philip Stevenson, Superintendent, Centerville-Abington Community Schools, 115 West South Street, Centerville, Indiana. Or fax to: 765-855-2524 Or email to: pstevenson@centerville.k12.in.us**



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